

American Sign Language (ASL) & Communication Access in Real-time (CART) Fact Sheet

What is ASL?

American Sign Language (ASL) is a visual language that is predominantly used in deaf and hard of hearing communities.

What is CART?

CART is the common term used for Communication Access in Real-time Translation. It is speech-to-text translation that is provided by a captioner. CART services can be provided in person or remotely.

How do I request ASL or CART services?

Students requesting ASL or CART services should do the following:

- Fill out the ASL and CART Request Form. Be sure to fill out the form in its entirety and legibly.
 - This form is used to coordinate services. Ensure that the dates, times, duration of the class and/or meeting, and location are accurate.
- Completed request forms can be submitted in one of the following ways:
 - In-person or by mail

Main Building
3141 Chestnut Street, Suite 228,
Philadelphia, PA 19104.

- Email/Scan: disability@drexel.edu.
- Fax: 215.895.1402

How far in advance should I submit the ASL and CART Request Form?

- Drexel uses outside companies to provide ASL and CART services. Requests received 2 business days in advance of the scheduled lecture and/or meeting will be fulfilled.
- Individuals requesting services may submit requests less than 2 business days in advance of the scheduled lecture and/or meeting. In most cases, these requests can be honored, but there may be times when it is not possible to secure an interpreter or captioner without 2 business days' notice.

What should I do if my class is cancelled, or I cannot attend?

- Students requesting ASL or CART services for an academic course usually request services for the duration of the term or semester. A DR staff member then coordinates services for the term. Situations may arise when a student cannot attend class, a professor cancels class, there is an unexpected building or University closure, etc. When such a situation arises, the student must notify DR with as much advance notice as possible. A DR staff member will then notify the interpreter or captioner of the cancellation.



What should I do if I have a concern about the interpreter or captioner?

- Concerns about ASL or CART should be communicated to the DR staff. A DR staff member will follow up with the service provider to gather more information and come to a resolution about the concern.
- Students can reach a DR staff member at 215-895-1401 or by emailing disability@drexel.edu.



ASL and CART Request Form

Today's Date: _____

University ID No.: _____

Name: _____
(First)

_____ *(Last)*

Email Address: _____

Phone No.: _____

Current Term: _____

Course/Event Name	Date	Location	Start Time	End Time	Professor/Event Sponsor Name